

Shyama Prasad Mukherji Rurban Mission (SPMRM)

1.1 Particulars of Organisation, functions and duties

Name and address of the organisation:

Shyama Prasad Mukherji Rurban Mission (SPMRM)
Department of Rural Development
Ministry of Rural Development
Krishi Bhawan, Rajendra Prasad Marg, New Delhi- 110001

Head of the organisation:

Dr. Biswajit Banerjee,
Joint Secretary (RURBAN, GC/P)
Ministry of Rural Development

Vision, Mission and Key objectives:

Vision and Mission:

The Shyama Prasad Mukherji Rurban Mission (SPMRM) follows the vision of “Development of a cluster of villages that preserve and nurture the essence of rural community life with focus on equity and inclusiveness without compromising with the facilities perceived to be essentially urban in nature, thus creating a cluster of “Rurban Villages”.

Key Objectives:

The objective of the Shyama Prasad Mukherji Rurban Mission (SPMRM) is to stimulate local economic development, enhance basic services, and create well planned Rurban clusters.

The larger outcomes envisaged under this Mission are:

- (i) Bridging the rural-urban divide-viz: economic, technological and those related to facilities and services.
- (ii) Stimulating local economic development with emphasis on reduction of poverty and unemployment in rural areas.
- (iii) Spreading development in the region.
- (iv) Attracting investment in rural areas.

Function and duties:

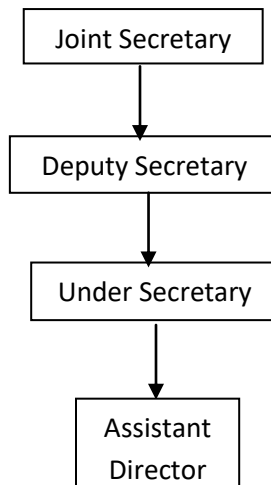
The Ministry of Rural Development is the nodal Ministry for the implementation of Shyama Prasad Mukherji Rurban Mission (SPMRM). It is responsible for ensuring timely and adequate resource support to the States and UTs. It has to undertake regular review, monitoring and evaluation of processes and

outcomes. It is responsible for maintaining and operating the MIS to capture and track data on critical aspects of implementation, and assess the utilization of resources through a set of performance indicators. MoRD will support innovations that help in improving processes towards the achievement of the objectives of the Mission. It will also ensure that the implementation of SPMRM at all levels is sought to be made transparent and accountable.

Organization Chart:

The Shyama Prasad Mukherji Rurban Mission (SPMRM), has been implemented in a Mission mode, keeping the States as anchors and key implementers. The framework envisages the engagement of key stakeholders at the National, State, District and Gram Panchayat level.

National Level- The National Mission Directorate headed by the Joint Secretary, in-charge at the Ministry of Rural Development. This Mission Directorate would be supported by a National Mission Management Unit (NMMU).



State/UT Level-

At the State level, Department of Rural Development or an Agency or any Department nominated by the State Government will be designated as the State Nodal Agency (SNA) for purposes of the Shyama Prasad Mukherji Rurban Mission (SPMRM). Then Department/SNA will be supported by a State Project Management Unit (SPMU) to be set up in the Department/SNA.

District/Cluster level-

A District Project Management Unit (DPMU) has been set up at the District Rural Development Agency office for coordinating with implementing departments/agencies for ensuring notification of planning areas and related spatial planning matters, convergence of schemes planned in the ICAP in an integrated and time-bound manner. These DPMUs shall also work in close co-ordination with the SPMU.

At the Cluster level, a Cluster Development and Management Unit (CDMU) has been set up in each Rurban cluster for closely monitor the progress of the activities in the cluster and provide regular updates to the DPMU/SPMU.

Any other details-

The genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt

The Union Cabinet on 16th September, 2015, approved the Shyama Prasad Mukherji Rurban Mission (SPMRM), with an outlay of Rs. 5142.08 crores. The Mission aims at the development of rural growth clusters which have latent potential for growth in all States and UTs, which would trigger overall development in the region.

The Inter-Ministerial Empowered Committee (EC) has been constituted, under the Mission for approval of Integrated Cluster Action Plans (ICAPs) submitted by the States/UTs and approves the CGF for the cluster and take other necessary decisions and steps to ensure coordination with other Central Ministries and State Governments to facilitate successful implementation of the scheme.

1.2 Power and duties of the employees

Work allocation is as under:

Ms. Nivedita Prasad, Deputy Secretary (RURBAN)		
S.No.	Items of work	Officer Concerned
1	EFC/Cabinet note	Shri Kailash Kumar, Under Secretary
2	Direct reply to VIP/PMO matters etc.	
3	Proposal related to cluster allotment, ICAP approval and new fund release	
4	Permission to State/UTs as per existing FOI	
5	Parliamentary Standing Committee	
6	Brief to MoS/HMRD on status/progress of the scheme	
7	Input to other PDs on Parliaments Questions	
8	CPGRAMS	
9	OOMF	
10	Budget Matters	
11	NMMU Consultants	
12	New Agreements/MoU (financial)	
13	RTI(Original)	
14	Parliamentary Questions pertaining to Rurban division	
15	Court cases	
16	Input to other PDs on VIP/PMO, etc.	
17	E-Samiksha	
18	Personnel Matters	
19	Establishment Matters	
20	Vigilance	

21	PFMS Issues	Ms. Monika, Assistant Director
22	Issues related to NIRD&PR	
23	Meeting of Empowered Committee	
24	Common Review Mission	
25	Performance Review Committee	
26	Input to other PDs w.r. to existing provisions of FOI of the Mission	
27	Input for PM/President speech	
28	Annual Report	
29	Coordination with States	
30	IEC Matters	
31	IT Issues	
32	Modification of FOI	
33	New Agreement/MoUs (Non-financial)	
34	RTI Appeal	
35	Social Audit, Third Party Evaluation and Research Partnerships	

1.3 Procedure followed in decision making process:

The decisions making under the Mission, has been defined in the Framework of Implementation (FoI) of the Mission. This Framework of Implementation has the directions regarding different level of approvals under the mission. The Joint Secretary, who is designated as Mission Director of the mission, is the decision making authority for different approvals, such as fund releases, issuing advisories etc. whereas for Cluster allocation, Cluster and CGF approval, Approval of Integrated Cluster Action Plan, Reply on VIP references, Approval of Cabinet Note of the mission higher authorities or committees i.e. Secretary (RD), Inter Ministerial Empowered Committee formed under the Mission, Honorable Minister of Rural Development is the decision making authority.

At the State level, State Level Empowered Committee (SLEC) headed by Chief Secretary of the State Government takes the decisions forwarded by District Level Committee (DLC) regarding cluster, ICAP approval and any other required recommendations. The State Nodal Agency (SNA) in the administrative domain of State Government has been assigned for the purpose of SPMRM implementation.

Time limit for taking the decision on different key parameters of the Mission is mentioned in Citizen Charter document of the mission. (<https://rural.nic.in/documents/citizens-charter>)

1.4 Norms for discharge of functions:

Mission Period: The Mission period was approved from 2015-16 to 2019-20.

Vide DoE OM dated 10.01.2020, the Mission period was extended till 31st March, 2021. Subsequently vide DoE OM dated 10th June 2021, interim extension was granted till 30th September 2021. Based on the evaluation by NITI Aayog and incorporation of the learnings, the successful development of 300 clusters is being targeted for completion by 31st March 2023. Accordingly, Cabinet note is under process for seeking extension of the Mission by two (02) years beyond 31st March 2021, i.e. up to 31st March 2023.

1.5 Rules and regulations, instructions manuals and records for discharging function:

The Framework of Implementation (FoI) for the Mission is placed at the official website of the mission i.e. www.rurban.gov.in

1.6 Categories and document held by the authority under its control:

- i. Framework of Implementation- Ministry level
- ii. State Institutional Framework- Ministry level

1.7 Board, Councils committees and other bodies constituted as Part of the Public Authority:

There is no board, council and committee constituted as part of the public authority under SPMRM.

1.8 Directory of officers and employees:

The directory of officers and employees is given below:

Sl No	Name of the Officials	Designation	Contact Number	Email
1	Smt. Alka Upadhyaya	Additional Secretary	011-23383880	ualka[at]ias[dot]nic[dot]in
2	Dr. Biswajit Banerjee	Joint Secretary	011-23384541	js-rurban-mord[at]gov[dot]in
3	Smt. Nivedita Prasad	Deputy Secretary	011-23385027	nivedita[dot]prasad[at]gov[dot]in
4	Shri Kailash Kumar	Under Secretary	011-23381709	kailash[dot]sankhla[at]nic[dot]in
5	Ms. Monika	Assistant Director	011-24657247	monika[dot]18[at]gov[dot]in
6	Shri Chintan Raj	Chief Programme Manager		chintan[dot]raj[at]nic[dot]in
7	Shri Prashant Hiran	Zonal Manager		prashant[dot]hiran[at]hotmail[dot]com
8	Shri. Anuj Tandon	Zonal Manager		anuj_tandon37[at]yahoo[dot]com
9	Shri Yogesh Kumar Singh	Zonal Manager (M&E)		yogesh[dot]rurban[at]gmail[dot]com
10	Vihag Guru	Regional Planning Specialist		guru[dot]vihag[at]gmail[dot]com
11	Shri. Bibhu Mahapatra	Associate - Strategic planning		mahapatrabibhu2009[at]gmail[dot]com
12	Praveen Dubey	Associate, Strategic Planning & Management		pdubey83[at]gmail[dot]com
13	Shri. Vinod Kumar Noolu	Young Professional	vinodkumarnoolu[at]gmail[dot]com	

1.9 Monthly Remuneration received by officers & employees including system of compensation:

Monthly remuneration received by officers & employees is available at https://rural.nic.in/sites/default/files/Pay_of_DoRD_Staff_25062021.pdf

1.10 Name, designation and other particulars of public information officers:

Details of Public Information Officers is available at

https://rural.nic.in/sites/default/files/CPIO_FAA_FileNo_R_11024_7_2021_RTI_376209_14thJuly2021_19072021.pdf

1.11 No. Of employees against whom Disciplinary action has been proposed/ taken:

Nil

1.12 Programmes to advance understanding of RTI:

Nil

1.13 Transfer policy and transfer orders:

In line with extant policy of Central Government/ DoPT

2. Budget and Programme:

2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.

Shyama Prasad Mukherji Rurban Mission (SPMRM) is a core centrally sponsored scheme, which has an outlay of Rs. 5142.08 crore approved by the Union Cabinet in September 2015. The annual budget allocation is provisioned in the Union Budget for each financial year.

The disbursement of funds to States/ agencies is done in line with the Framework of Implementation (FoI), advisories issued by Ministry from time to time and the General Financial Rules (GFR 2017).

2.2 Foreign and domestic tours-

Nil

2.3 Manner of execution of subsidy programme-

Not applicable

2.4 Discretionary and non-discretionary grants-

Not applicable

2.5 Particulars of recipients of concessions, permits of authorizations granted by the public authority-

Nil

2.6 CAG & PAC paras-

Not applicable

3. Publicity Band Public Interface

3.1 Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof-

Cluster development plans for every cluster are formally approved by the Gram Sabha. It is followed by consultation/ approval by the District Level Committee and the State Level Empowered Committee before finalization. The elected representatives are important stakeholders in the cluster development activities.

3.2 Are the details of policies / decisions, which affect public, informed to them:

The State Governments and PRIs take requisite steps in this regard. The social audit process is under pilot phase at present.

3.3 Dissemination of information widely and in such form and manner which is easily accessible to the public:

The portal www.rurban.gov.in and various social media handles of Ministry and stakeholders are used in this regard. The information board with details of works undertaken under Mission are displayed at the work location.

3.4 Form of accessibility of information manual/ handbook:

Manuals/Handbooks are available at official website of the mission www.rurban.gov.in

3.5 Whether information manual/ handbook available free of cost or not- Free of Cost

4. E-Governance

4.1 Language in which Information Manual/Handbook Available

Manual/ Handbook available on official website in English as well as in Hindi.

4.2 When was the information Manual/Handbook last updated?

The information Manual/Handbook last updated on 21st December 2015.

4.3 Information available in electronic form

Yes, the information is available in electronic form on the mission's website. Following are the documents uploaded at https://rurban.gov.in/index.php/public_home#gsc.tab=0

- i. Framework of Implementation
- ii. State Institutional Framework
- iii. Model Planning guidelines
- iv. RurbanSoft user manual
- v. Geo Rurban user manual
- vi. SOP on RurbanSoft PFMS Integartion
- vii. Handbook on Integrated Cluster Action Plan preparation
- viii. Handbook on Spatial Planning aspects of ICAP
- ix. Success Story book

4.4 Particulars of facilities available to citizen for obtaining information

The citizen may obtain the information at Central level –

Rurban Division
Ministry of Rural Development,
Government of India
Krishi Bhavan, Dr. Rajendra Prasad Road,
New Delhi – 110001

Working Hours: 09.30 AM to 06.30 PM, Except Government Holidays

Contact Person: Shri Kailash Kumar (Under Secretary)- RURBAN (011-23091709)

Further, citizen may obtain the information about the mission at concerned State/ District/ Block level.

4.5 Such other information as may be prescribed under section 4(i) (b)(xvii)

Grievances redressal mechanism: As per provision, the complaints are received at grievances portal of Central Government (CPGRAMS) MIS, which are being disposed of online.

4.6 Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]-

RTI applications receipt and disposal by the division: The applications and their detailed reply are uploaded on RTI MIS portal.

RTI appeals receipt and disposal by the division: The appeals and their detailed reply are uploaded on RTI MIS portal.

4.7 Replies to questions asked in the parliament [Section 4(1)(d)(2)]

The data repository is also maintained and uploaded on the websites of respective House of Parliament of India.

5. Information regarding :

i. Current CPIOs & FAAs and Earlier CPIO & FAAs from 1.1.2015-

The detail of CPIOs and FAAs is given on Ministry website at:

https://rural.nic.in/sites/default/files/CPIO_FAA_FileNo_R_11024_7_2021_RT1_376209_14thJuly2021_19072021.pdf

ii. Details of third party audit of voluntary disclosure:

NA

iii. Appointment of Nodal Officers not below the rank of Joint Secretary/Additional HoD:

NA

iv. Consultancy committee of key stakeholders for advice on suo-motu disclosure:

NA

v. Committee of PIOs/FAAs with rich Experience in RTI to identify frequently sought information under RTI:

NA

6. Information Disclosed on own Initiative:

6.1 Item/information disclosed so that public have minimum resort to use of RTI Act to obtain information

All the approved DPRs, status, work and expenditure details are available in public domain for easy access to all citizens at www.rurban.gov.in

6.2 Guidelines for Indian Government Websites (GIGW) is followed (released in February 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt.of India)

Guidelines are being followed. Rurban website is Security audited by third party CERT-IN empanelled vendor, however it is not STQC certified.
